



# APPLICATION FOR A REVIEW OF A PREMISES LICENCE OR CLUB PREMISES CERTIFICATE

Application for the review of a premises licence or club premises certificate  
under the Licensing Act 2003

## PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes at the end of the form.

If you are completing this form by hand please write legibly in **block capitals**. In all cases ensure that your answers are inside the boxes and written in **black ink**. Use additional sheets if necessary.

You may wish to keep a copy of the completed form for your records.

I.....ESTHER CHAN ON THE BEHALF OF THE LICENSING AUTHORITY.....

.....  
[insert name of applicant] **apply for the review of a premises licence under section 51 / apply for the review of a club premises certificate under section 87 of the Licensing Act 2003 for the premises described in Part 1 below (delete as applicable).**

### Part 1 – Premises or club premises details

|  |                                     |
|--|-------------------------------------|
| <b>Name and postal address of premises or, if none, ordnance survey map reference or description</b><br><br>Alaturca Lounge<br>The Lodge<br>Kingsbury Road |                                     |
| <b>Post Town: London</b>   | <b>Post Code (if known) NW9 9HA</b> |
| <b>Name of premises licence holder or club holding club premises certificate (if known)</b><br><br>Mr Gokcan Algul   |                                     |
| <b>Number of premises licence or club premises certificate (if known)</b><br><br>16394   |                                     |

## Part 2 - Applicant details

- I am
- Please tick ✓ Yes**
- 1) An individual, body or business which is not a responsible authority  
(Please read guidance note 1 and complete (A) or (B) below)
- 2) a responsible authority (please complete (C) below)
- 3) a member of the club to which this application relates (please complete (A) below)

### (A) DETAILS OF INDIVIDUAL APPLICANT (fill in as applicable)

Please tick

Mr

Mrs

Miss

Ms

Other title   
(for example, Rev)

**Surname**

**First names**

Please tick ✓ Yes

**I am 18 years old or over**

**Current postal  
address  
if different from  
premises address**

**Post Town**

**Postcode**

**Daytime contact telephone number**

**E-mail address (optional)**

### (B) DETAILS OF OTHER APPLICANT

|                           |
|---------------------------|
| Name and address          |
| Telephone number (if any) |
| E-mail address (optional) |

### (C) DETAILS OF RESPONSIBLE AUTHORITY APPLICANT

|  |
|--|
| Name and address<br>Esther Chan<br>Brent Civic Centre<br>Engineers Way<br>Wembley<br>HA9 0FJ |
| Telephone number (if any) 0208 937 5303  |
| E-mail address (optional) esther.chan@brent.gov.uk   |

**This application to review relates to the following licensing objective(s)**

Please tick one or more boxes

- |   |   |
|---|---|
| 1) the prevention of crime and disorder | ✓ |
| 2) public safety                        | ✓ |
| 3) the prevention of public nuisance    | ✓ |
| 4) the protection of children from harm | ✓ |

**Please state the ground(s) for review** (please read guidance note 2)

Alaturca Lounge is described as a contemporary Turkish restaurant located at The Lodge, Kingsbury Road, London NW9 9HA. The premises is located on the boundary of Roe Green Park within proximity to residential dwellings, educational establishments and a range of different commercial premises.

Information and events about the premises are advertised on various social media platforms such as TikTok, Instagram and online such as Google Reviews ([Appendix 1](#)).

On 27 March 2023, the Council received a complaint stating that:

*“The menu viewed online advertises a range of alcoholic refreshment for purchase and there appears to be a bar area close to the entrance but I could find no record of any liquor licence in respect of the premises on your website. The stated opening hours online are given as !0pm (sic) to 00.00pm (I think they mean !0am to midnight). The building is immediately adjacent to a children's play area, children's nursery and a school for special needs children which make the sale of alcohol from this location wholly inappropriate.*

*In addition when I peered into the building a couple of weeks ago there appeared to be a small area (complete with obscenely worded tacky neon signs -of the type that are now sadly easily and cheaply available-) intended for dancing”*

Following the complaint, I communicated with the owner on the telephone on 30 March 2023 to advise them of the allegation. It transpired that the premises had been under new management of Mr Gokcan Algul for a period.

Mr Algul was advised to submit the relevant application forms to transfer the premises licence and vary the Designated Premises Supervisor in order to provide licensable activities lawfully.

On 11 April 2023, the Council received the application forms to transfer the premises licence and vary the DPS to Mr Gokcan Algul.

The premises licence permits the following licensable activities and opening hours:

**Regulated Entertainment**

(Plays, Films, Performance of Dance)  
Monday to Sunday – 09:00hrs to 23:00hrs  
(Live Music, Recorded Music)  
Monday to Sunday – 08:00hrs to 23:00hrs

**Sale or Supply of Alcohol (For consumption on the premises)**

Monday to Sunday – 10:00hrs – 23:00hrs

**Opening Hours**

Monday to Sunday – 08:00hrs – 23:00hrs

Alaturca Lounge has attracted a catalogue of complaints ranging from noise nuisance, anti-social behaviour and irresponsible parking since Mr Algul took over the premises.

The Licensing Authority have reasonable grounds to believe that unauthorised licensable activities have been provided. The licensee/DPS has failed to comply with the conditions and hours attached to the premises licence.

In addition to the contravention of the Licensing Act 2003, it has been noted customers are smoking in a substantially enclosed area in breach of the smoke-free legislation under the Health Act 2006.

On 15 May 2023, the Licensing Team were notified of a noise complaint received on 7 May 2023 via the Nuisance Control Team (NCT) / Noise App. The details of the complaint indicated that the premises had been operating outside the permitted hours:

*“A noise app recording conveying loud music was received 7 May 2023 at 12:39 am.*

*A noise complaint was received this morning at 01:36am, reporting: The issue usually happens on Thursday, Friday and Saturday and can go on until late - place was converted to a night club recently”*

On receipt of the complaint, I sent an email to the licensee, Mr Algul to inform him of the issue and requested him to contact me as soon as possible.

Mr Algul rang me on the same day to confirm the premises is closed by 23:00hrs daily, however he would investigate the allegation. Mr Algul was reminded to apply for a Temporary Event Notice (TEN) should he require additional hours.

On 16 May 2023, the Licensing Police informed the Licensing Authority that an incident had occurred on 7 May 2023:

[REDACTED]

On 17 May 2023, I received an email from Mr Algul stating that he had checked the CCTV on 7 May 2023 and it would appear a member of staff was celebrating their birthday, hence played music inside the venue. Mr Algul advised me that he would provide me with CCTV evidence to which I never received. (Appendix 2).

On 19 May 2023, we received a complaint regarding illegal activities within the premises:

*"I would like to bring into your attention about some illegal activities developed in Alaturca Lounge, The Lodge, Kingsbury RD, London, NW9 9HA.*

*They said that the opening time is until 12am, but in the reality in the night time the premise is a Night Club, and they make so much Noise with the music.*

*Because they serve alcohol, the people get drunk and they scream in the street...*

*They press the acceleration for the car to maxim, you can hear the noise from faraway. You are not in safe to cross that street. They smoke inside of the premise and they allowed kids inside, to seat with the people which are smoking.*

*The employees, singer receive Disability allowance, the 2 belly dancers are on Parental Child benefit...Please check this place, because we need to be safe."*

On 6 July 2023, we received a complaint stating the premises is causing noise disturbances in the form of music and operating until 2:00hrs to 3:00hrs, which normally happens on Thursday to Saturday.

*"For the last 2-3 months, Alaturca Lounge has been having live music with Turkish musicians playing drums and other noisy instruments, as well as live singers with backing tapes playing. This normally happens three nights every week, Thursday-Saturday, from 22.00 hrs until 2-3 Am in the morning. However, this week we also had Live music Wednesday and Sunday, so 5 nights in a row of disturbance."*

On Tuesday 11 July 2023, I conducted a visit at the premises, when Mr Algul was present. During my visit, we discussed the complaints linked to the premises and the conditions embedded on the premises licence. Mr Algul confirmed that the premises hosted music nights one to two times per week from 20:00hrs to 23:00hrs.

It was apparent that Mr Algul was not familiar with the conditions embedded on the premises as he failed to demonstrate he had complied with the conditions. I reminded Mr Algul of his obligation to comply with the Licensing Act 2003.

Following the meeting, a letter was sent to Mr Algul to outline our discussion and the conditions which he had failed to comply (Appendix 3).

On 20 July 2023, the Council received an application to vary the premises licence for extension of licensing and opening hours:

***The applicant intends to extend the hours of operation of the establishment from 11:00pm on weekdays to 1:00am & 3:00am on weekends.***

**Additionally, the applicant intends to raise the limits of his alcohol serving license from 11:00pm to 1:00am.**

On 26 July 2023, the consulting officer acting on the behalf of the Licensing Authority, Mohammed Serdouk visited the premises and noted the applicant had failed to display a public blue notice despite several communications from Licensing Department. The applicant failed to duly advertise in the local newspaper within the prescribed period. There were 'very rude' neon signs within the premises for a 'family' orientated premises (Appendix 4).

During the consultation period, the Licensing Department received notification of another complaint on 9 August 2023 related to the premises operating until 4:00hrs and providing unauthorised licensable activities:

*"That's surprising because this premises is open until 4am every Thursday night. They have indoor charcoal shisha, with at least 120-150 people in there, dancing and with full live entertainment.*

*Alcohol is sold, as is hot food, which is served until 3am."*

On 16 August 2023, I sent a letter to Mr Algul having discovered various events had taken place at the premises such as 'Chaabi Moroccan Night' on Thursday 3 August 2023 (Appendix 5) and 'TIIW TIIW' on Sunday 6 August 2023 (Appendix 6) on a social media platform via Instagram. Furthermore, an event had been advertised to take place on the Sunday 27 August 2023 (Appendix 7). Mr Algul was requested to provide CCTV footages for the events that had taken place and reminded that he had not applied for a TEN for the upcoming event on 27 August 2023 (Appendix 8).

On 16 August 2023, I received an email from Mr Algul stating that his CCTV guy will save the requested CCTV, however TIIW TIIW scheduled on 6 August 2023 was cancelled and the event organised for 27 August 2023 will 'close'.

The Licensing Department received notification of a complaint on 17 August 2023 stating the following:

*"The most concerning issue is the heavy smoking that takes place inside the restaurant. There were more than 200 customers smoking shisha and cigarettes indoors, which made it difficult to breathe properly.*

*Additionally, I discovered that the restaurant was operating until 3am, even though their license only allows them to stay open until 11 o'clock. It is clear that they are not following the rules outlined in their license. Furthermore, what alarmed me the most is that the restaurant allowed teenagers to consume alcohol and smoke shisha and cigarettes insides no ventilation or any window open.*

*This goes against the legal regulations regarding the consumption of such substances by minors and raises serious safety concerns. It appears that the Alaturca restaurant is solely focused on making quick profits and does not prioritize the safety and well-being of its customers."*

On 23 August 2023 I spoke to Mr Algul on the telephone to make arrangement to collect the CCTV footages. Mr Algul said his security team were dealing with the requests will contact me soon to assist with my investigation. A reminder email was sent to Mr Algul on 25 August 2023.

On Wednesday 30 August 2023 at 11:00hrs, Licensing Officer, Mohammed Serdouk visited the premises in attempt to obtain the CCTV recordings on my behalf. At the time of Mr Serdouk's visit, he was made aware Mr Algul was travelling abroad due to personal reasons. It has been noted that the member of staff whom Mr Serdouk engaged with was unable to operate the CCTV system contrary to Condition 5 on the premises licence, which states:

*Condition 5 - A staff member from the premises who is conversant with the operation of the CCTV system shall be on the premises at all times when the premise is open. This staff member must be able to provide a Police or Authorised Council Officer copies of recent CCTV images or data with the absolute minimum of delay when requested.*

Between the 17 August to 30 August 2023, Mr Algul and I exchanged a number of emails in respect of the complaints and CCTV requests, which was never provided (Appendix 9). This is a clear breach of:

*Condition 1 - CCTV shall be installed to Home Office Guidance standards and maintained in a good working condition and recordings shall be kept for 31 days and shall be made available to police and authorised Officers from Brent Council upon request.*

On 4 September 2023, we received a complaint concerning noise nuisance and breach of opening hours:

*"I live in [REDACTED] and the noise from the park has become so disruptive. Several weekdays and every weekend including Sunday night the music from events at the Alturca restaurant is heard loud enough until 2am. I have to keep the windows closed and I have now taken to wearing noise cancelling headphones indoors. Some nights louder than others, but it's a constant drum beats and the loud singing. I have tried the noise app and made some recordings, but it keeps saying contact council first etc. I called the restaurant once to ask them to reduce the volume and the waitress could hardly hear me as it was so loud in there (not sure it's good for staff health and safety either). She did ask them to close the doors, but it didn't last long. The lounge calls itself a restaurant, but appears to be functioning as a nightclub. They also don't seem to appreciate that there are houses on the other side of the park, not just the school.*

A further complaint was received by the Licensing Department on 5 September 2023 alleging that the premises was hiring illegal workers:

*"As you can see all the imigrated peoples are hired on this place. This lady doesn't have the right to work. Please check."*

On Wednesday 6 September 2023 at 15:40hrs, I visited the premises as Mr Algul had not provided the requested CCTV footages. At the time of my visit, I spoke with a member of staff who informed me that they had been trained on licensing in their previous job, however they were unable to demonstrate that the specific conditions embedded on the premises licence were met.

Shortly afterwards, Mr Algul appeared on site and showed me the WhatsApp messages between him and the CCTV engineer on his mobile phone. Due to an injury, the CCTV engineer had not been able to action the task. Mr Algul confirmed that the requested CCTV recordings are still available.

On 8 September 2023, I sent a letter to summarise the nature of my visit and what was discussed between Mr Algul and I on 6 September 2023 (Appendix 10).

On 13 September 2023, the Licensing Department were notified that the premises was causing noise nuisance, opening until 3:00hrs and guests were parking on the pavement:

*“One thing I still wondering about is the licensing hours they have for live / dj music. Which days of the week and how they differ from weekdays to weekends. Alaturca lounge seem to have a very open idea about, not just the noise level, but also the hours and days of the week they are playing music. Not uncommon it goes on until 3am.*

*Also maybe something can be done from the car parking team when it comes to how their guests are using the pedestrian area as a car park. Please see photo attached from Monday when 2 cars were parked like this. During a Friday/Saturday it can be up to 10 cars.”*

On Saturday 6 November 2023 at approximately 00:10hrs, a collaborative visit to the premises was undertaken, featuring the presence of Nuisance Control Officer, Diane Lewis (Appendix 11) Brent Council Security Officer Yusuf Jama, and PC Walter Hotobah During (Appendix 12).

Before entering, we observed the exterior from an unmarked vehicle, noticing members of the public entering, with numerous vehicles parked on the road and pavement.

Once we confirmed the premises were open to the public, we proceeded inside. As I walked towards the premises, I could hear music emanating from the inside. On entry, the atmosphere was noticeably crowded, smoky, with patrons standing, dancing, and seated.

Observations revealed patrons partaking in cigarette and shisha smoking within the confines of the primary dining area, which exhibited substantial enclosure, while live music was played. I took pictures using my camera phone (Appendix 13)

At the time of my visit, Mr Algul was present on site. I told Mr Algul that the Council were in receipt of further noise complaints and allegations of breaches of the premises licence in relation to the premises opening beyond the permitted hours.

I also notified Mr Algul that I was still awaiting the CCTV recordings, despite several reminders. Although Mr Algul apprehended my concern, he was unable to confirm when he would be able to provide the outstanding request.

I questioned Mr Algul as to why the premises was still in operation. Mr Algul said it was ‘his’ birthday and he thought it was a bank holiday due to bonfire night.

We attempted to walk around the premises to conduct a full inspection in Mr Algul’s presence, however Mr Algul initiated that he did not want us not to continue in view of his patrons. Due to the crowded and smoky environment, we departed to the rear of the premises to assess the surroundings and made our way back to the front entrance.

Whilst I was speaking with the security team, Ms Lewis and Mr Algul left the scene to discuss noise nuisance matters.



There were five male security staff members on duty on the night. I asked the head of the security team to present me with the incident book, which is a condition embedded on premises licence. The security staff was unable to provide me with the incident book. Thereafter, I asked him to confirm the venue's age verification policy in relation to alcohol, he said no one under the age of 21 are permitted to enter the premises. It was evident that the security team were not familiar with licence conditions, in particular condition 7, which states:

***Condition 7 - A 'Challenge 25' policy shall be adopted and adhered to at all times.***

When Mr Algul returned to the scene, I asked him if he had a TEN in place. He mentioned his agent 'Sanjay' had applied for a Temporary Event Notice (TEN) to extend the closing time to 2am in celebration of his birthday and only tickets are allowed upon entry. Mr Algul was informed that no TEN had been submitted for extended hours according to the Council's record.

I requested to view proof of the TEN acknowledgement, which Mr Algul confirmed he had received but couldn't show me at the time as it was saved in his other phone.

Mr Algul advised me that the last TEN he had applied for was a few months ago.

He stated that he is regularly on site on Fridays and Saturdays. I asked him if he hosts events on Thursdays and Sundays, to which he answered 'no'. I enquired if I was able to view CCTV footages on 19 and 22 October 2023, Mr Algul said the footages are deleted on his phone but are saved on the system.

I noticed that the SIA member of staff who was managing the front entrance, did not have a clicker to monitor the capacity, which lead me to question Mr Algul about the number of persons in the venue. Mr Algul showed me an App on his phone, which revealed he had 115 persons in the venue at the time. The capacity number is captured at the front helpdesk and saved on the App.

Mr Algul was advised that he is required to undertake a capacity risk assessment as per condition on the premises licence. It was also apparent that Mr Algul had failed to comply with other conditions embedded on the premises licence as outlined in my previous letters.

Upon exiting the premises, I observed an altercation between two males at the front lobby entrance at 00:45hrs. Mr Algul advised me it was just an argument between friends. Before my departure, I asked Mr Algul once again to confirm his closing time.

He said he will close at 2am even though his TEN permits him to open until 3am.

Once we left the site, I asked the security staff if the number of vehicles parked on the pavement adjacent to the premises belonged to their patrons to which he answered 'yes'.

PC During then alerted me of an altercation between a couple of patrons that had just left the venue and headed towards the parked vehicle located on the pavement to engage with the individuals before it escalated.

Once PC During rejoined the group, we left the area to continue with our duties.

On 7 November 2023, the Licensing Police PC Philip Bristow sent a formal email to Mr Algul and copied the Licensing Department regarding an incident that had occurred on 15 October 2023.

*“Officers have attended the venue on the call that was made to police at 02.45hours and police have been on scene from 02.50hours on the 15 October 2023 whereby they have been inside your venue at 03.05hours and it is clear that customers are still drinking at tables.”*

It was apparent that the premises had been operating outside the permitted hours without a TEN in place. (Appendix 14).

In connection with my visit on 6 November 2023, a letter was sent to Mr Algul on 13 November 2023 to officially confirm that he does not possess a Temporary Event Notice (TEN) at the time of my visit. Consequently, this renders him in breach of his licence for the provision of unauthorised licensable activities.

Furthermore, Mr Algul was duly requested to supply CCTV footages covering a range of dates within a specific timeframe in conjunction with the outstanding CCTV footages for August 2023, despite previous reminders. Mr Algul once again failed to contact me by the date of Friday 17 November 2023 to make such arrangements (Appendix 15).

On 8 January 2024, Nuisance Control Officer, Diane Lewis notified the Licensing Department of further noise complaints. Ms Lewis communicated with Mr Algul and was informed that he had a TEN in place. Ms Lewis states:

*“Noise complaint 6th Jan 2024 - late night music and he advised that there was an event for which he had a TENs for. He went on to say that he had submitted one and that it had been approved by yourself. I commented that I found this very hard to believe but he was adamant that he had received approval.*

*The complainant called the service again on Sunday 7th at 23:38. I called her back at 00:35 and she confirmed the music was still on.”*

Following the notification of noise disturbance, I had reason to suspect the premises was operating outside the authorised hours during the festive period, which triggered a letter dated 15 January 2024 informing Mr Algul that he had no TENs in place and to provide CCTV recordings for various events (Appendix 16).

On Wednesday 17 January 2024 at approximately 17:23hrs, I served a copy of the letter dated 15 January 2024 to Mr Algul in person at the premises. At the time of my visit, I expressed my serious concerns regarding the number of ongoing complaints linked to the premises. Mr Algul was reminded that PC Philip Bristow had also requested CCTV footage and yet to hear a response.

Mr Algul said he was going to ‘closed down’ the premises after the weekend. I asked Mr Algul to clarify what he implied by ‘closing down’ the premises. Mr Algul said he will close the premises temporarily to fix all problems including planning issues. Mr Algul admitted that he has not complied with the conditions embedded on the premises licence as addressed in our previous engagements.

On 18 January 2024, I sent an email to Mr Algul to summarise my visit on 17 January 2024 in request for CCTV footages alongside written confirmation of when he was intending to close the business and to notify the Licensing Authority when he resumes business again (Appendix 17).

To date, Mr Algul has not responded to my requests. Moreover, the premises has remained in trading despite Mr Algul's intention to close the business temporarily to address the issues.

On 30 January 2024, the Licensing Department were notified of noise complaints via the local Councillor stating:

*"I have attached some recordings made on Sunday 28th January between 1.30am and 3.00am. Hoping you can access these files and able to listen for yourself to what I am subjected to hearing every weekend from 10.00pm until 3.00am. I phoned the noise team on Sunday 28th January at 12.30am to report very loud excessive noise and also uploaded on the noise app. I was not contacted and excessively loud music continued all night, which makes me believe that Brent Noise team did not attend the lounge or even follow up in any way. The music vibrates through my home and I am unable to sleep or concentrate. This is totally unacceptable and I am not what else I can do with regards to this. Any thoughts?"*

*It actually got worse last week because loud music was played from the lounge on Tuesday 23rd and Wednesday 24th January all evening, so my only respite was Monday and Thursday. This shows that they will continue with this noise pollution and ignore complaints from the local residents and also ignore any Brent Noise Team intervention. Has there been any further follow up from Cllr [REDACTED]?"*

On 5 February 2024, the following complaint was received:

*"This premises is consistently making a noise nuisance playing music outside past 9pm, so loud I can hear it in my bedroom [REDACTED] away. It has woken me up on several occasions and music is going on until 2am.*

*Reported directly to the venue and to environmental health but I can't believe we are the only ones being disturbed by this. Their licence states music should end at 11pm and music should not be played outside after 9pm."*

On 4 March 2024, the Brent Council's Neighbourhood Manager advised the Licensing Department of another report concerning noise nuisance:

*"The music was still playing loudly at 2.40 this morning seen exchange below Also, could you let me know their Sunday closing time."*

Since taking control of the premises, Alaturca Lounge has been the subject of numerous complaints from different spectrums. Mr Algul has consistently failed to cooperate with regulatory authorities, repeatedly failed to provide CCTV footages upon numerous requests.

It's evident that Mr Algul had no intention of providing CCTV footages and instead offered misleading information about its availability. Initially, he advised me to procure the footage from security staff, but later asserted that his CCTV engineer possesses it. This inconsistency has resulted in a misuse of Council time.

Furthermore, Mr Algul has continuously disregarded licensing objectives by operating outside permitted hours, knowingly he is required to apply for TENs.

Despite the Council's persistent efforts to assist Mr Algul in achieving compliance, he has displayed a lack of regard for the safety of his staff and customers by permitting indoor smoking and openly admitting non-compliance with premises licence conditions.

Additionally, Mr Algul's poor management practices and neglect of his responsibilities as a licence holder have had a detrimental impact on the wider community. His recent modifications to the business model have proven to be unsuitable and ineffective.

**Recommendations:**

The Licensing Authority recommend that the premise licence for the Alaturca Lounge, The Lodge, Kingsbury Road, London NW9 9HA is **revoked**.

Revocation is requested in light of ongoing non-compliances and a wilful disregard for residents affected by the premise activities.

The licensing authority reserve the right to give evidence on any further incidents where the licensing objectives have not been promoted which may take place at, or in the vicinity of the premises, between the service of the application and the hearing and/or during the time allowed for any appeal proceedings.

Please tick ✓ **Yes**

Have you made an application for review relating to this premises before?

If yes, please state the date of that application

Day

Month

Year

|  |  |  |  |  |  |  |  |
|--|--|--|--|--|--|--|--|
|  |  |  |  |  |  |  |  |
|--|--|--|--|--|--|--|--|

**If you have made representations relating to this premises before, please state what they were and when you made them**

**Checklist**


Please tick ✓ Yes

- I have sent copies of this form and enclosures to the responsible authorities and the premises licence holder or club holding the club premises certificate, as appropriate ✓
- I understand that if I do not comply with the above requirements my application will be rejected ✓

**IT IS AN OFFENCE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION. THOSE WHO MAKE A FALSE STATEMENT MAY BE LIABLE ON SUMMARY CONVICTION TO A FINE OF ANY AMOUNT.**

**Part 3 – Signatures** (please read guidance note 4)

**Signature of applicant or applicant’s solicitor or other duly authorised agent** (see guidance note 5). **If signing on behalf of the applicant please state in what capacity.**

Signature .....  .....

Date .....22 March 2024.....

Capacity ..... Licensing Inspector.....

|   |                  |
|---|------------------|
| <b>Contact name (where not previously given) and postal address for correspondence associated with this application</b> (please read guidance note 6) |                  |
|   |                  |
| <b>Post town</b>  | <b>Post code</b> |
| <b>Telephone number</b>   |                  |
| <b>If you would prefer us to correspond with you by e-mail your e-mail address (optional)</b>   |                  |

**Data Protection:** The London Borough of Brent will use this information for the purposes of The Licensing Act 2003 and related purposes. Any member of the public may examine the application form on request. Further information can be found at [www.brent.gov.uk/privacy](http://www.brent.gov.uk/privacy)

You are providing your information to Brent Council, contact details [business.licence@brent.gov.uk](mailto:business.licence@brent.gov.uk). The Council's Data Protection Officer can be contacted via [dpo@brent.gov.uk](mailto:dpo@brent.gov.uk), or 020 8937 1402.

Your information is collected for the purpose of processing your licence application as required to fulfil the council's duties under the following legislation, statutory or contractual requirement or obligation.

**Legislation**

**Context**

The information may be shared with the Metropolitan Police, London Fire Brigade and teams within Brent Council, as statutory consultees, the Home Office to ascertain the right to work and HM Revenue and Customs, at their request, to identify potential fraud. The information shall be retained until the licence is surrendered and shall be processed in adherence to your legal rights, including but not limited to the right to withdraw consent, right to copies of your information and right to be forgotten. You have a right to lodge a complaint with the Information Commissioner's Office ([www.ico.org.uk](http://www.ico.org.uk))

### Notes for Guidance

1. A responsible authority includes the local police, fire and rescue authority and other statutory bodies which exercise specific functions in the local area.
2. The ground(s) for review must be based on one of the licensing objectives.
3. Please list any additional information or details for example dates of problems which are included in the grounds for review if available.
4. The application form must be signed.
5. An applicant's agent (for example solicitor) may sign the form on their behalf provided that they have actual authority to do so.
6. This is the address which we shall use to correspond with you about this application.

**Please return the completed form and any accompanying documents to the following address with a copy to the premises licence holder / Club that the application relates to:-**

Licensing Department  
Brent Council  
Brent Civic Centre  
Engineers Way  
Wembley  
HA9 0FJ

☎ 020 8937 5359

Email: [business.licence@brent.gov.uk](mailto:business.licence@brent.gov.uk)

**Please follow the instructions in the checklist to submit the relevant copies to the responsible authorities. Contact details shown below:**

Chief Officer of Police  
Brent Licensing Department  
South Harrow Police  
Station  
74 Northolt Road  
Harrow  
HA2 0DN

Tel: 020 84231212

North West Area 1  
London Fire Brigade  
169 Union Street  
London  
SE1 0LL

Tel: 020 8555 1200 x38778

Trading Standards  
Fifth Floor  
Brent Civic Centre  
Engineers Way  
Wembley  
HA9 0FJ

Tel: 020 8937 5555

Environmental Health  
Brent Civic Centre  
Engineers Way  
Wembley  
HA9 0FJ

Tel: 020 8937 5252

Children's Services  
Brent Civic Centre  
Engineers Way  
Wembley  
HA9 0FJ

Licensing Authority  
Fifth Floor  
Brent Civic Centre  
Engineers Way  
Wembley  
HA9 0FJ  
Tel: 020 8937 5359

Area Planning Service  
Brent Civic Centre  
Engineers Way  
Wembley  
HA9 0FJ

Tel: 020 8937 5210

Public Safety Team  
Brent Civic Centre  
Engineers Way  
Wembley  
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Tel: 020 8937 5359

DAAT  
Public Health Directorate  
Wembley Centre for Health and  
Care  
116 Chaplin Road  
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Home Office Immigration Enforcement  
Alcohol Licensing Team  
Lunar House

40 Wellesley Road  
Croydon  
CR9 2BY